

LAKE COUNTRY SCHOOL DISTRICT 2022-2023



BOARD OF EDUCATION LAKE COUNTRY SCHOOL DISTRICT REGULAR BOARD OF EDUCATION MEETING MINUTES

Public Notice is hereby given to the public and news media pursuant to Chapter 19, Subchapter IV, Wisconsin Statutes that a regular BOARD OF EDUCATION MEETING will be held on Monday, November 21, 2022 at 5:45 p.m. in the conference room at Lake Country School, 1800 Vettelson Road, Hartland, WI 53029, located in the City of Delafield, Waukesha County.

A. CALL TO ORDER - Meeting was called to order by Monique Henry at 5:45 P.M.

1. Pledge of Allegiance
2. Roll Call: Monique Henry, Al Larson, Peter Maurer, Jhawn Newman, Steve Maurer
Chad Schraufnagel (Administrator), Jenny Oman (Director of Business Services), Nicole Brown (District Secretary), Approximately 20 teachers, staff, and community members
3. Notice of Meeting: Duly Noted
4. Adoption of Agenda (Newman/S Maurer) 5-0

B. CITIZEN COMMENTS

Deborah Kass spoke to the board about concerns with building expenses and budget cuts. She is concerned about hearing of cuts and how they will affect programs including special education.

C. ADMINISTRATIVE REPORTS

1. Staff and Student Updates/Presentations

Debby Schneider presented the same slideshow from the November C&I meeting explaining the recommendation (after reviewing up to 15 resources and piloting 2) to renew the Everyday Math resources for 5K-5th grade and moving to Envision resources for 6th grade. Teachers spoke on highlights and drawbacks of the different resources that were piloted.

Jeffrey Bakken introduced himself as the Music teacher, and talked about one unit of study in his music class which was grade 5 Jazz History. Concluded with video of children playing Boomwhackers and appreciation for the ACE program.

Joanna Gonzalez introduced herself as the Art teacher, and spoke about her classroom lesson standards; create, present, respond, connect. In October, 5th grade studied Hispanic Heritage month and completed self portraits and interviewed a teacher who dressed as artist Frida Kahlo. Concluded with photo examples of other grade levels artwork.

Melissa Van Dyke introduced herself as the Band Director, and gave statistics showing how Lake Country School's band program is stronger than other area schools. She spoke about band involvement, community, and student ownership. Most students begin band by attending Band Camp. She concluded with a clip of beginning band members playing and then students talking about what they like about the band program.

Kathryn Mohrs introduced herself as the Play Director and complimented the Fine Arts department stating they are an impressive team to work with.



2. Administrator's Report/Memo

Chad Schraufnagel spoke about the Musical success, Fluid Power Grant, Monique Henry's recognition as level 3, and District Report Card being #1 in WI thanking all teachers. Jhawn Newman asked Debby Schneider if she would break it down again for the board as she had the previous year.

D. COMMITTEE REPORTS

1. **Curriculum & Instruction (AI)** - November meeting was the same information that Debby covered earlier in this meeting.
2. **Policy (Monique)** - Committee has not met.
3. **Building and Grounds (Jhawn)** - Discussed aide rate of pay and budget
4. **Finance (Jhawn/Jenny Oman)**
 - a. **Baker Tilly Audit** - Wendi Unger from Baker Tilly presented the audit results and handed out two packets; Reporting and insights from 2022 audit and Financial Statements and Supplementary Information.

E. CONSENT AGENDA

The purpose of the Consent Agenda is to provide a mechanism where the Board can dispose of routine matters that must by law come before this body.

1. **Approval of October Vouchers and Credit Card Statements**
2. **Approval of Minutes - Regular Board Meeting October 17, 2022**
3. **Approval of Minutes - Building & Grounds and Finance Committee Meeting November 7, 2022**
4. **Approval of Minutes – Curriculum & Instruction Committee Meeting November 14, 2022**

Monique Henry asked if any board members would like any items removed from the consent agenda. There were none. Motion to approve (Larson/Newman) 5-0.

F. DISCUSSION ITEMS

1. WASB Delegate Selection

Chad Schraufnagel asked the board who they would like to attend the convention as delegate. Jhawn Newman nominated Monique Henry and she agreed. Chad let the board know that they should contact Nicole Brown if they would like to attend and she will sign them up.

G. NEW BUSINESS

1. Resolution 1015 authorizing approval of staff resignations. **5-0 See Resolution**
2. Resolution 1016 authorizing approval of staff retirements. **5-0 See Resolution**
3. Resolution 1017 authorizing approval of staff hiring. **5-0 See Resolution**
4. Resolution 1018 authorizing pay increases for Special Education Aides and an employee recruitment bonus. **5-0 See Resolution**
5. Resolution 1019 authorizing approval of 1st reading of policy revisions. **5-0 See Resolution**
6. Resolution 1020 authorizing approval of SitelogiQ contract for referendum planning. **5-0 See Resolution**
7. Resolution 1021 authorizing approval of grants. **5-0 See Resolution**
8. Resolution 1022 authorizing the approval of quotes for math curriculum resources. **5-0 See Resolution**

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H. CLOSED SESSION

Monique Henry stated that the board will convene into closed session per WI State Statute 19.85(1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The board may reconvene into open session and act on action items from closed session, if deemed necessary and appropriate, and continue with additional agenda items.

Jhawn Newman motioned to enter closed session, seconded by Steve Maurer. 5-0

Steve Maurer motioned to adjourn closed session, seconded by Peter Maurer. 5-0

I. MOTION TO ADJOURN (Larson/Newman) 5-0

Respectfully submitted, Nicole Brown, District Secretary

Reviewed by Al Larson, Clerk **November 30, 2022**



Resolution authorizing approval of staff resignations.

School Board Resolution #1015

Be it resolved that the Board of Education of the Lake Country School District does hereby authorize the resignation of the following staff members:

Autumn Winzenried, Part-time Custodian
Candis Newburg, Special Education Aide and 4K Classroom Aide

Date: November 21, 2022

Motion by: Steve Maurer Seconded by: Peter Maurer

Action: Chad Schraufnagel mentioned details have been in the board weekly update. 5-0

Resolution authorizing approval of staff retirements.

School Board Resolution #1016

Be it resolved that the Board of Education of the Lake Country School District does hereby authorize the retirement of Lisa Action, School Secretary effective January 31, 2022.

Date: November 21, 2022

Motion by: Jhawn Newman Seconded by: Steve Maurer

Action: Chad Schraufnagel stated that the District is sad to see Lisa go. The motion is with huge regret. 5-0

Resolution authorizing approval of staff hiring.

School Board Resolution #1017

Be it resolved that the Board of Education of the Lake Country School District does hereby authorize the Administrator to hire a part-time RTI Interventionist for 11-15 hours per week at \$18.00/hour.

Date: November 21, 2022

Motion by: Al Larson Seconded by: Jhawn Newman

Action: Chad Schraufnagel let the board know that he interviewed and offered the position, candidate accepted. 5-0



Resolution authorizing pay increases for Special Education Aides and an employee recruitment bonus.

School Board Resolution #1018

Be it resolved that the Board of Education of the Lake Country School District does hereby authorize the starting rate of pay for a Special Education Aide to increase from \$16.00/hour to \$17.00/hour. Current Special Education Aides to be increased to \$17.00 if not already at that rate of pay as of December 1, 2022.

Additionally, the District offers a \$100.00 recruitment bonus to any employee who recommends someone for a position and the candidate signs a contract and begins working at Lake Country School.

Date: November 21, 2022

Motion by: Steve Maurer

Seconded by: Peter Maurer

Action: Chad Schraufnagel reiterated motion. 5-0

Resolution authorizing approval of 1st reading of policy revisions.

School Board Resolution #1019

Be it resolved that the Board of Education of the Lake Country School District does hereby approve the first reading of revisions to Policy 423 Public School Open Enrollment.

Date: November 21, 2022

Motion by: Al Larson

Seconded by: Peter Maurer

Action: 5-0

Revision is recommended to this open enrollment policy so that it coincides with the revised (9/12/22/1017/22) Policy 421 Entrance Age which does not allow for 5K early entrance. "It is the position of this Board and the Administration of the Lake Country School that early admission to kindergarten or 1st grade is not a practice that is typical or encouraged, and will not be granted."

Suggest change to Policy 423:

Requests for Early Admission to Kindergarten. The District does not evaluate nonresident open enrollment applicants for early admission to 4-year-old or 5-year old kindergarten. ~~Upon request of the child's parent or guardian, and if such evaluations can reasonably be completed no later than the third Friday in May, the District may evaluate regular period, nonresident open enrollment applicants for possible early admission to 5-year-old kindergarten.~~



Resolution authorizing approval of SitelogiQ contract for referendum planning.

School Board Resolution #1020

Be it resolved that the Board of Education of the Lake Country School District does hereby approve the SitelogiQ Design Build Services Agreement dated November 21, 2022

Date: November 21, 2022

Motion by: Al Larson Seconded by: Jhawn Newman

Action: Chad Schraufnagel explained that the contract would create a partnership between Lake Country School and SiteLogiQ. Blake from SitelogiQ spoke to the board and answered questions. Monique Henry questioned why the tax credit goes to SitelogiQ and not the District? It was answered that the District can't receive the credits because they are a non-profit. Jhawn Newman asked for approval giving Chad authority to negotiate final contact. Blake answered the remaining questions and the board decided to approve the contract as is. 5-0

Resolution authorizing approval of 1st reading of policy revisions.

School Board Resolution #1021

Be it resolved that the Board of Education of the Lake Country School District does hereby approve the Fluid Power grant in the amount of \$500.00.

Date: November 21, 2022

Motion by: Jhawn Newman Seconded by: Al Larson

Action: Chad Schraufnagel explained that Fred Levenhagen wrote the grant and it was approved. The district received the funds. 5-0



Resolution authorizing approval of quotes for math curriculum resources.

School Board Resolution #1022

Be it resolved that the Board of Education of the Lake Country School District does hereby approve the following quotes for math curriculum resources:

1. McGraw Hill quote dated 11-16-2022 in the amount of \$25,345.96 for a period of 3 years for grades 5K-4th grade and for a period of 1 year for grade 5
2. Savvas quote dated 11-01-2022 in the amount of \$3,864.78 for a period of 1 year for grade 6.

Date: November 21, 2022

Motion by: Steve Maurer

Seconded by: Peter Maurer

Action: Debby Schneider presented on this in the beginning of the meeting. 5-0